



**CITY OF KANSAS CITY, MISSOURI
CITY PLANNING & DEVELOPMENT – DEVELOPMENT SERVICES
LICENSED CONTRACTOR'S DESIGNATED AGENT
AUTHORIZATION FOR PERMIT ISSUANCE - UNLIMITED**

(Authorizes persons other than the contractor's qualified supervisor and principal(s) to obtain permits under the contractor's licenses for any projects being contracted by the contractor)

Date: _____

Name: _____

Position: _____

Company Name: _____

Address: _____

City, State, Zip: _____

I hereby acknowledge that I am an owner, officer, principal or designated supervisor of the company listed above and that, as such, I have the authority to designate one or more alternate company employees or permitting services to sign for permits on behalf of my company. I hereby request that only the following individuals obtain permits on behalf of my company, in addition to myself and my company's designated trades supervisor(s):

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

I certify that the above-named individuals are in my direct employ or are representatives of a third-party permitting service whose only involvement in any regulated construction-related trade is as a permit procurement agency, charged with walking permit applications and related paperwork through for a fee. I also certify that any permits purchased in my company's name by the persons listed are being purchased for exclusive use by my company and that my company shall perform all of the work under those permits and shall be 100% liable for any work done thereunder. I understand that this authorization letter is valid only as long as those individuals remain in my company's direct employ or, in the case of the third-party permitting service, retained by my company, and that I must revise this authorization as staff changes occur. I understand that City staff may request proof of the identity of any designated individual requesting permits on my company's behalf and may seek proof of that individual's continued employment with my company. I understand that misuse of this form to authorize subcontractors or individuals or entities otherwise regarded by the City of Kansas City, Missouri, as contractors in their own right to use my licenses to obtain construction-related trades permits for their own jobs shall constitute grounds for the temporary suspension or permanent revocation of my trades privileges, per the various applicable sections of the Kansas City Building and Rehabilitation Code, Chapter 18, Code of Ordinances.

Signature: _____